

**Do you work in a community-based aged care organisation?
 Do you know about the evaluation/data collection methods that your service uses?**

Research Literacy amongst community based Aged Care organisations Survey (ReLACS)

We at the Dementia Collaborative Research Centre, The University of New South Wales, are conducting a survey of community based organisations who provide services for older people living in the community.

Why is the DCRC conducting this survey?

Community-based aged care organisations provide various services to help older Australians remain living in their homes. We would like to understand how these organisations are currently using evaluation methods to improve their services and client outcomes.

What will the survey tell you?

We hope that this study will tell us:

- the **type** of information organisations collect (e.g. client satisfaction, quality of life)
- **how** this information is used (e.g. staff training, service improvement)
- what resources are currently **underutilised** or **required** to help organisations understand the impact of their services

What is involved?

Participation in this study is voluntary. Participation involves completing an anonymous online survey about your organisation's current research/evaluation processes. Completion of the survey should take approximately 10-15 minutes.

We would like **one** person from your organisation (this could be yourself) to complete this survey who:

- has knowledge of current evaluation and data collection practices within your organisation (e.g., do you routinely collect information about the age of your clients)
- has knowledge of how this evaluation/data is used (e.g., is it used to write reports, is it for internal purposes)

Completing the survey

The survey link will remain open for approximately 6 weeks. If you would like to participate, please respond no later than 12th April 2014.

How will my confidentiality be protected?

Your answers will be completely confidential. Contact details (email address, organisation name) will only be used to send you the survey link. Your responses to the survey will not be linked to this contact information. Moreover, survey results will be reported in aggregated format (percentages, averages, etc.) so no one will

be able to link you (or your organisation) to your responses. By completing and submitting the survey you are giving consent for your non-identifiable responses to be included in our study.

Feedback

If requested, participants will receive an information sheet summarising results of this survey at the completion of the study.

Questions about the study

If you have any questions, we will be happy to answer them. You can contact Dr Megan Heffernan from the Dementia Collaborative Research Centre, The University of New South Wales via email (meganh@unsw.edu.au) or phone 02 9385 3098.

Complaints

This study has been approved by the Human Research Ethics Advisory Panel D: Biomedical, of the University of New South Wales. Complaints may be directed to the Ethics Secretariat, The University of New South Wales, SYDNEY 2052 AUSTRALIA (phone 02 9385 4234, fax 02 9385 6648, email humanethics@unsw.edu.au). Any complaint you make will be investigated promptly and you will be informed of the outcome.